

MINUTES of the EF CBS BOARD MEETING

Friday 24th Nov 2023

3.30pm – in person and zoom at 422 FOD.

Present: Mari Hollander, Anni Broadhead, Ross Jenkins, Tessa Brock, Rupert Davis

1. **Apologies:** None
2. **Action:** Meditation, sharing & team building activities were carried out.
3. **Warm up.**
4. **Matters Arising.**
 - 4.1 Minutes from the previous meeting agreed by and, action points noted in the agenda for this meeting.
5. **Board roles and conflicts of interest.**
 - 5.1. **Decisions on roles:**
 - 3.11 Mari Hollander to be Chair.
 - 3.12 Rupert Davis to be Executive Vice Chair.
 - 3.13 Anni Broadhead to be Company Secretary
 - 5.2 **To be decided.**
 - 3.2.1 Treasurer.
 - 5.2 **Conflicts of interest.**

Action. Produce table of record. Table attached to the minutes of these for each member, to be reviewed at each board meeting and amended if anything has changed. **IC**
6. **Byelaws**
 - 6.1 **Action.** Bylaws prepared by RD (based on M. Cooper/L. Wolf draft), RDV10 to be read and reviewed by all members prior to the next meeting. **ALL**
 - 6.2 **Action.** Add notes to the table in RDV10 by next meeting. **All.**
7. **Legal matters.**
 - 7.1 **Action.** Gather up all OSCR related material. **MH**
 - 7.2 **Action.** Send AGM minutes to John Talbott (JT) and prior board to sign and send to lawyer Sarah Brown (SB). **MH**
 - 7.3 **Action** BenCom to talk directly to OSCR and contact SB. **RD**
 - 7.4 **Action: Insurance,** start investigation into obtaining suitable insurance and director liability cover. **IC**
 - 7.5. **Action.** Talk to Fasil about insurance that Ekopia use. **RJ**
 - 7.6 **Action. Bank Account,** Bank account details to be sent to Mari. **All**
 - 7.7 **Action:** Explore possible bank account options. MH, TJ.
8. **Communication**
 - 8.1 **Action:** Website domain name. As May East owns current website Ecovillage Findhorn.com, it has been decided to create a new website. RD has obtained 11

suitable names, each board member to pick 5 then top 5 can be sent to the members to vote on their preferred name. **ALL**

8.2 Action. Further discussion on FB engagement, private group, and private members area on the website. **All**

8.3 Action, agree monthly formal communication and who is produce/issue? **All**

8.4 Action. Use of project management tools.

8.3.1 Emails, file storage: Google workspace. **TB**

8.3.1 Project management & productivity tools. Trello **TB**

8.3.2 Decision making: Loomio.

8.3.3 Workflow/threads/sub-committees: Slack.

9. Fund Rasing

9.1 Carried over to the next meeting.

10. AOB

9.1 Decision: IC and RD to attend next Local Place Plan group on Tuesday 28th 4pm Skylab. **IC/RD**

11. Date of next two meetings to be joint in-person and zoom.

11.1 Wed 29th Nov 15.30 to 17.00 TBA

11.2 Wed 6th Dec 15.30 to 17.00 TBA